



HDRB Historic or Design Review Board

HISTORIC DISTRICT PROJECT REVIEW Updated: August, 2005

If you are uncertain of any information that is required, please ask for assistance at the front desk. Is property identified as a Contributing Structure? Yes_____ No_____

Project Address: _____

Type of Project Proposed:

Change of exterior materials Additional square footage Repainting, recaulking, etc.
Landscaping/fencing Tree removal Tax Credits are being pursued Signage
Relocation of structure Demolition; Partial Demolition, Complete

Contact Information

Name of person to be contacted regarding this application.

Name: _____ Owner _____ or Agent of Owner _____:

Address _____

Phone: _____ Fax: _____ Email: _____

Property Owner of Record:

Name: _____

Address: _____

MATERIALS WHICH MUST ACCOMPANY APPLICATION

. Written Description Attached. Describe clearly and in detail the nature of the project, including exact dimensions for materials to be used (e.g., width of siding, windows and window trim, etc.)

Dimensioned elevations of new construction and adjacent existing buildings within 50 ft

Site Plan(s) with scale 1/8" = 1' indicating location of existing and proposed structures and accessory structures including walls, fences, walks, trees and other landscape, exterior lighting and property lines;

Site Section(s) with scale 1/8" = 1' (when requested by HDRB)

Photographs - A minimum of three views of the area(s) under review.

Specifications of Exterior Materials - To include, but not limited to:

- . roof g. trim work
- . windows and doors
- color scheme
- siding; brick, stucco, wood
- chimneys
- . shutters j. fencing and walls
- paving
- . utilities and mechanical equipment
- exterior lighting locations and specifications

Signs - A detailed scaled drawing showing style and size of letters, color, sample and type of material, and proposed locations..

Signature of Applicant

Date

Date Received in Office: _____